



Alameda Community Learning Center
ACLCLC Governing Board Meeting Agenda
MINUTES

April 13th, 2016 - 6:30 PM

This meeting will be held at ACLCLC: 1900 Third St. Alameda, CA 94501

1. **Public Session (ACLCLC)**

6:30 PM

a. **Call to Order & Attendance**

Meeting is called to order at 6:35PM

Board Members	Present	Absent
David Hoopes, ACLCLC Lead Facilitator	_x_	_____
Lynn Kameny, ACLCLC Facilitator	_x_	_____
Patricia Williamson, ACLCLC Facilitator	_x_	_____
John Schmidt, ACLCLC Parent Member	_x_	_____
Sophia Moore, ACLCLC Learner	_____	_x_
Adam Orla-Bukowski, ACLCLC Learner	_____	_x_
Rebekah Kharrazi, Community Member	_x_	_____
Jim Kaufman, Community Member	_x_	_____

b. **Review and Approval of Agenda**

Change suggested: LCAP presentation pushed off till next month because it's about 20 minutes long. There is a very full agenda tonight, and we w

Motion: Approve with postponement of item H (Patricia); Second (Lynn)

	Yes	No
David Hoopes, ACLCLC Lead Facilitator	_x_	_____
Lynn Kameny, ACLCLC Facilitator	_x_	_____
Patricia Williamson, ACLCLC Facilitator	_x_	_____
John Schmidt, ACLCLC Parent Member	_x_	_____
Sophia Moore, ACLCLC Learner	_____	_____ absent
Adam Orla-Bukowski, ACLCLC Learner	_____	_____ absent
Rebekah Kharrazi, Community Member	_x_	_____
Jim Kaufman, Community Member	_x_	_____

2. **Presentations from the floor**

6:35 PM

PRESENTATIONS FROM THE FLOOR - At this time any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation to the Board of Directors.

From Sophia and Adam (read by Rebekah): In CLCS Board agenda for this month, there is a suggested 3% raise for next year. Not a discussion item in previous month. Is this a cost of living? Patti: It is considered a COLA, and is in line with what the certificated and classified employees have received. Since we have assured our admin staff that they will have contracts in hand by April 15, I need direction from the Board with respect to COLAs.

PRESENTATION ON AGENDA ITEMS – Any person wishing to speak to any item on the agenda will be granted three minutes to make a presentation just prior to the discussion of the agenda item.

None

3. **ACLCLC Lead Facilitator's Report**

6:45 PM

Refer to public documents on ACLCLC Board page

4. Executive Director's Report 6:55 PM
 Refer to public documents on ACLC Board page

5. Committee and Leadership reports and updates 7:05 PM

a. Leadership update
 Working on a Wikipedia page, as the one that's there is very dated. Generally positive response to the CCC activity this week – review of rules and JC system. Decided on t-shirt design for Leadership – not a Leadership Class t-shirt, but available to all. We had an amazing egg hunt after spring break. Earth Day will be run by environmental and leadership classes. Multicultural Night being planned. Joint CCEF/Leadership walk-a-thon next month to get excited about.

b. Financial Committee
 P-2 data not final, so will not change ADA until May; Child Nutrition revenue is starting to come in; a few lines were in the negative (e.g., educational software, staff recruiting), funds were moved from other lines to cover these; reviewed first draft of 16-17 budget; confirmed that funds are available for seniors to purchase 10 planters to beautify courtyards; child nutrition received to date = 14k.

c. Curriculum Committee
 Nothing to report.

d. Program Evaluation Committee
 Reviewed survey results. Will ask Madeleine to be here next month to review results with the Board.

e. Personnel Committee
 Prepared for campus supervisor interviews; talked about upcoming positions which all have been publicized; attending two job fairs this week, and one at County Ed Office later this month; discussed plan for upcoming hiring process.

6. Consent Agenda 7:35 PM

a. Approval of check register for February 2015
 Motion: To approve check register (Lynn); Second (John)

	Yes	No
David Hoopes, ACLC Lead Facilitator	___x___	_____
Lynn Kameny, ACLC Facilitator	___x___	_____
Patricia Williamson, ACLC Facilitator	___x___	_____
John Schmidt, ACLC Parent Member	___x___	_____
Sophia Moore, ACLC Learner	_____	_____ absent
Adam Orla-Bukowski, ACLC Learner	_____	_____ absent
Rebekah Kharrazi, Community Member	___x___	_____
Jim Kaufman, Community Member	___x___	_____

b. Approval of March 2015 Board Meeting minutes
 Motion: Approval of March minutes (David); Second (Lynn)

	Yes	No
David Hoopes, ACLC Lead Facilitator	___x___	_____
Lynn Kameny, ACLC Facilitator	___x___	_____
Patricia Williamson, ACLC Facilitator	___x___	_____
John Schmidt, ACLC Parent Member	___x___	_____
Sophia Moore, ACLC Learner	_____	_____ absent
Adam Orla-Bukowski, ACLC Learner	_____	_____ absent
Rebekah Kharrazi, Community Member	_____	_____ abstain
Jim Kaufman, Community Member	_____	_____ abstain

7. Discussion Items 7:40 PM

a. Introduction of Kim Skuta as a parent board candidates from our community (5 minutes)
 Kim: Interested in getting involved, so this is a way to still be involved, advocating for the school. She would serve two years on the board. This position is to fill open parent position for this year, so would serve the balance of this year and then serve two full years.

b. Senior Portfolio check assessment
 Is there a plan for anything marked "unacceptable" to have learners revise? Lynn: if there is a board member who would like to take that on, that would be wonderful – more authentic. John willing to do another round of reviews.

c. ACLC Skateboard rule removal – 400.2 (20 minutes)

(policy passed by Leadership that was declined by facilitators)

Passed by Leadership, not passed by facilitators, so comes to ACLC Board for discussion. Reviewed pros and cons (Refer to public documents on ACLC Board page).

Biggest reason to abolish rule: your board usually isn't safe in storage – some have been vandalized; it's a big inconvenience to get boards from places they are being stored. Many think it's unfair. Some think it's unsafe because ankles get hit or slipping hazard. There are four locations with skateboard racks now.

There were two or three proposals brought forth in Leadership. The vote in Leadership was never unanimous, but there was a substantial majority in support of the rule.

Before the rule, boards were taken to class. Works well in this campus – storage cabinets under the window shelf in Center. Putting skateboard on the floor never happens, so this rule is redundant and puts hardship on facilitators. Office safe but inconvenient to get to for learners.

There can be good solutions to keep boards safe. There can be a solution such as locked space for board safety. The facilitators have a lot of concerns with learners carrying boards from class to class – no safe space within the classroom. Some store stuff neatly, other learners do not. There were concerns from facilitators with high amounts of equipment that they cannot accommodate boards in their rooms safely. Skateboards are loud which is disruptive, heard all through the hallway. When heard regularly it became a problem. Facilitators got frustrated – the proposal came from facilitators addressing rules already in place and enforcing. Purchased racks to store boards. It was very disruptive. And very hard for learners carrying boards to not put it down, step on it, ride on it – it became such a big problem and very personal. It's like taking a learner's cell phone. Becomes very personal very fast. This rule keeps a very safe environment, while protecting learner-facilitator interactions from having to repeatedly address very heated, personal confrontations.

Language is a bit unclear – “appropriate place”. We need a place to store boards that are really open and visible, so they are less likely to be vandalized. Locking units for individual boards discussed. They are very expensive and don't accommodate the wider boards. Each is between \$900 - \$1000. Would be interested in buying more board racks to purchase if there are funds at the end of the year. Wooden racks purchased this year aren't the best solution. Have had one vandalized, and no thefts this year. Could consider some other solution that isn't expensive that could address the security concerns – a plastic shed, e.g. A learner wants to put locks on current racks for his Eagle Scout Project. But this isn't failsafe because people can pull pranks.

d. District upcoming discussion on fencing and ACLC board meeting date

No longer a conflict with the meeting date and the ACLC board meeting, so this item is no longer relevant.

e. Space Availability for Parent-Retained Support for Learners Policy review

Reviewed document. Suggestions made for revision. Areas to be addressed more clearly include: are tutors in the Center during the day okay? Do we need to require background checks and livescans? What is our liability? Is there a difference between during the school day versus after school use of campus?

f. Discussion of progress on ACLC Board goals (20 minutes)

Committee chairs aren't coming in to meetings to report. Discussed holding chairs accountable to come to every other board meeting, with monthly written reports. Discussed voting on new description for committee chairs. There are existing descriptions and there is a lot of latitude. Patricia and John will reach out to the two paid chairs and remind them to attend the meetings.

g. Accommodations for Transgender Learners document

Became aware during CCSA that we need a policy related to transgender learners. Reviewed the draft policy. Good suggestions for revisions received. Should be vetted by learners if there is time.

h. LCAP presentation by Lead Facilitator

Tabled until May meeting, per motion to approve agenda.

i. Review ACLC board meeting dates for 16-17

For 2016-17: finance committee meetings to be held on the

j. Upcoming events – review school and leadership calendars (standing item - 5 minutes)

k. Future items for discussion or action (standing item – 5 min)

LCAP Presentation; Presentation/Assurances about 85% enrollment; Bara's report: Nea and ACLC's enrollment projections; Survey results; Approve Rule 400.2 (skateboarding)

8. Action Item

8:40 PM

a. Vote to approve parent board candidate - Kim Skuta

Motion: To approve Kim Skuta as a parent board member (Patricia); Second (Lynn)

	Yes	No	
David Hoopes, ACLC Lead Facilitator	_x_	_____	
Lynn Kameny, ACLC Facilitator	_x_	_____	
Patricia Williamson, ACLC Facilitator	_x_	_____	
John Schmidt, ACLC Parent Member	_____	_____	doesn't have a vote
Sophia Moore, ACLC Learner	_____	_____	absent
Adam Orla-Bukowski, ACLC Learner	_____	_____	absent
Rebekah Kharrazi, Community Member	_____	_____	doesn't have a vote
Jim Kaufman, Community Member	_____	_____	doesn't have a vote

b. Vote to approve our modified admissions policy

Motion: Approve revised admission policy (Patricia); Second (Jim)

	Yes	No	
David Hoopes, ACLC Lead Facilitator	_x_	_____	
Lynn Kameny, ACLC Facilitator	_____	_____	abstain
Patricia Williamson, ACLC Facilitator	_x_	_____	
John Schmidt, ACLC Parent Member	_x_	_____	
Sophia Moore, ACLC Learner	_____	_____	absent
Adam Orla-Bukowski, ACLC Learner	_____	_____	absent
Rebekah Kharrazi, Community Member	_____	_____	abstain
Jim Kaufman, Community Member	_x_	_____	

c. Vote to approve 2016-17 Calendar

Motion to approve (Patricia); Second (Lynn)

	Yes	No	
David Hoopes, ACLC Lead Facilitator	_x_	_____	
Lynn Kameny, ACLC Facilitator	_x_	_____	
Patricia Williamson, ACLC Facilitator	_x_	_____	
John Schmidt, ACLC Parent Member	_x_	_____	
Sophia Moore, ACLC Learner	_____	_____	absent
Adam Orla-Bukowski, ACLC Learner	_____	_____	absent
Rebekah Kharrazi, Community Member	_____	_____	abstain
Jim Kaufman, Community Member	_x_	_____	

Adjournment
Adjured at 9:20PM

9:30 PM

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Board of Directors' presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that consistent with the requirements of the *Bagley Open Meeting Act*, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Board of Directors may request assistance by contacting Community Learning Center School, Inc., 1900 Third Street, Alameda, CA 94501, phone [510-995-4300](tel:510-995-4300), fax [510-995-4307](tel:510-995-4307).

FOR MORE INFORMATION

For more information concerning this agenda or for materials pertaining to the board meeting, please contact Community Learning Center Schools, Inc., 1900 Third Street, Alameda, CA 94501, phone (510) 263-9957, during school hours