



**Community Learning Center Schools, Inc. (CLCS)**  
**California Public Charter Schools**  
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## **Community Learning Center Schools**

**Board Meeting: April 17, 2014**

### **Executive Director Report –Patti Wilczek**

1. **Collective Bargaining Update:** Our most recent negotiating meeting, scheduled on Friday, April 4, was quite successful. To date, we have reached agreements with certificated employees in the following areas: Recognition; Negotiation Procedure; Organizational Security Dues; Management Rights; Grievance Procedures; and Miscellaneous Provisions.

2. **Master Facilities Planning:** Our final meeting with the district-retained architects, to review their findings and recommendations for long term facilities master planning, occurred last week. A summary of the meeting can be found on the CLCS Board website: <http://www.clcschools.org/page.cfm?p=531>.

3. **Long term lease agreement:** The District's final offer for Alternative to Prop 39 Agreement facilities has been received, and is also posted on the CLCS Board website for review: <http://www.clcschools.org/page.cfm?p=531>.

4. **Alameda Boys and Girls Club:** Now that we are assured of a long-term lease agreement with the district, I have been working closely with staff from the Boys & Girls Club to negotiate the use of their facility for 2014-15 and beyond. They have been very amenable to our leasing the gymnasium, rest rooms and art classroom, as well as a shared office for our CLCS staff. The current plan is that we will enter into a Memorandum of Understanding for the first year, working toward a longer-term lease agreement for subsequent years. This document can be reviewed by following this link: <http://www.clcschools.org/page.cfm?p=531>.

5. **Local Control Accountability Plan:** As indicated in the Lead Facilitators' respective reports, a schedule and plan for execution of LCAP for ACLC and Nea has been reviewed by both Governing Boards, and the process is underway. The full plan for each school will go before the Nea and ACLC board for approval in May. CLCS will receive these reports for approval in June, along with the 2014-15 budget, which will incorporate LCAP in its creation.

6. **Business Continuity and Disaster Recovery Plan:** As directed during the March CLCS Board meeting, initial steps toward creating a Business Continuity and Disaster Recovery Plan have been taken. Linde Group will be creating a proposal for how to

best back up our technology, and we are starting to gather important documents, both in hard-copy and electronically. In the coming weeks, a policy and process for tagging and inventorying CLCS assets will be created – a timely bit of work given our upcoming relocation.

7. A relocation update:

- We have received a quote from one moving company and expect the second sometime this week.
- Research is underway regarding phone systems for the Woodstock site, as well as for the Boys and Girls Club.
- The school site leaders, Linde Group and I are starting discussions about how to best meet the technology needs for our community at the new site. Given that we will be at 1900 Third Street for more than 10 years, we want to “get it right”, so will take great care in creating the new technology infrastructure at Woodstock.
- The school site leaders have been in discussion about how to best support the Nea and ACLC programs at the Woodstock School site. As such, a plan for how the facilities will be shared between the two schools will be presented during the May CLCS board meeting. The school site leaders will spend this month engaged in brainstorming and idea-sharing with the staff, facilitators, parents and learners.