



Community Learning Center Schools, Inc. (CLCS)
California Public Charter Schools
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Community Learning Center Schools
Board Meetings: October 20, 2016
Executive Director Report – Patti Wilczek

Summary

- Facilities update
- Material revision to Nea’s Charter – Request submitted
- Administrative Performance Evaluations including 360 feedback
- WASC: Supporting ACLC and Nea’s efforts
- BIIG installation complete

1. Facilities update

Work continues toward acquiring a second site on Bay Farm. No changes to report at this time.

2. Material revision to Nea’s Charter – request submitted

The AUSD School Board approved the material revision of Nea’s charter on September 27, 2016, reflecting that Nea’s program may operate on two sites.

3. Administrative Performance Evaluations:

The administrative team, consisting of both Lead Facilitators, all Assistant Lead Facilitators, Marketing, Admissions and Technology Director, Special Education Director, Technology and Facilities Manager, Chief Operations Officer and Executive Director, have agreed to implement a 360 evaluation process for 2016-17. All direct reports will meet with their supervisor in March/April, identifying members of the staff, learner and parent community who will be contacted for feedback about the employee’s performance. The supervisor will also be tasked with identifying an additional one to three individuals from each stakeholder group from whom to gather input. This information will be summarized and reviewed with the employee during end-of-year performance review meetings, in May 2017.

A goal for this year is to create an updated process and document for all administrative performance reviews, one that provides more meaningful and robust feedback to employees. The current process doesn’t inform future goal setting in a substantial fashion.

4. WASC



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As both schools prepare for WASC site visits, I have been providing ongoing, hands-on support to both teams. ACLC's Self-Study Report was sent to their Visiting Committee this past Friday, and writing for Nea's Interim Report is on target to be sent by mid-November.

ACLC's full 6-year accreditation visit is scheduled for Sunday, November 13 through Wednesday, November 16. Nea's mid-term visit will occur Monday, February 6 and Tuesday, February 7.

5. BIIG Installation Complete

After a wait of nearly two years, we are finally connected to broadband infrastructure for all internet services. Awarded the Broadband Internet Infrastructure Grant in spring 2014, the new service provides greatly expanded download and upload speed, and fiber connectivity. Our connection is now routed through Alameda County Office of Education, which was identified by the BIIG team as a hub for all eligible area charter and district schools. We are retaining our old Comcast account for the time being, until we have confidence in the quality and reliability of the new connection with ACOE.