



Community Learning Center Schools, Inc.

a Non-profit Public Benefit Corporation Operating

Nea Community Learning Center & Alameda Community Learning Center

Board of Directors' Meeting Agenda

December 15, 2016 - 6:45 PM

This meeting will be held in Nea Community Learning Center's Tree
Located at 1900 Third Street, Alameda CA 94501

CLCS Board Public Comment Policy

The CLCS Board of Directors (hereafter referred to as Board) welcomes your participation at the Board meetings. The purpose of a public meeting of the Board is to conduct the affairs of the CLCS organization in public. We are pleased that you are in attendance, and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our Schools. To foster clarity and ease in speaking/participating, the following guidelines are provided:

1. Copies of the agenda are available at the door to the meeting for all in attendance to reference.
2. "Request to Speak" forms are available to all who wish to speak on any agenda item(s) or under the general category of "Presentations on Agenda Items" and "Public Comments on Closed Session Topics". Any person may address the Board on agenda or non-agenda items, as indicated in the agenda. To be recognized by the Board President, an individual must write their name and the agenda item(s) on the cards provided and submit this to the Board President or Secretary. The Board President or Secretary will then announce the person's name at the appropriate time during the meeting. Each person will be granted up to three minutes to make his or her presentation. If requested, the Board President may grant additional time to individuals, circumstances permitting.
3. "Presentations from the Floor" is a portion of the meeting set aside for members of the audience to raise issues that are not specifically on the agenda. These presentations are limited to three minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Due to public meeting laws, the Board can only listen to your issue/concern/comment, and cannot respond or take action. The Board may, however, give direction to staff to respond to your concern.
4. With regard to the items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three minutes. Following a presentation on an agenda item by staff, committees, or the public to the Board, the President will recognize members of the public who have submitted a "Request to Speak" on that agenda item. This period precedes Board discussion and deliberation.
5. Formal presentations to the Board by members of the public may be scheduled in advance by notifying the President and/or Executive Director (ED) in writing two weeks prior to the next regularly scheduled Board meeting. The President and/or ED shall determine whether the community member request is or is not an item directly related to school business prior to it being placed on the agenda. No community-requested item shall be placed on the agenda if it is repetitive of a previous item that had been placed on the agenda and considered by the Board. Scheduled formal presentations shall not exceed 15 minutes in duration.

In addition to the above, any Board member may ask a member of the public to answer brief questions or make comments on an agenda item under discussion in order to gather information before deliberating on a decision. Furthermore, in order to permit adequate time for public comment prior to any decisions being made, whenever

practical, new items are initially placed on the agenda for discussion. If a decision is required in this area, the topic or issue will be agendized as an action item for the following month.

Access to the Board meeting is available through the far left gate in the rear of the building, as well as through the Tree door that faces Brush Street.

A. Call to Order and Attendance

6:45 PM

Meeting is called to order by the Board President at 6:50pm

<u>Board Members</u>	Present	Absent
Tallulah Blue (Learner)	_____	___x__
Daniel Chesmore (Treasurer)	___x__	_____
Brendan Doherty (Secretary)	___x__	_____
Gretchen Finer (Community Member)	_____	___x__
Ann-Marie Gamble (Community Member)	___x__	_____
Janasha Higgins (Community Member)	___x__	_____
Kate Holman (Community Member)	___x__	_____
Alphonso Mance (Vice President)	___x__	_____
Lisa Maxwell (President)	_____	___x__
Philip Milestone (Community Member)	___x__	_____
Kymberly Miller (Community Member)	___x__	_____
Cheryl Taylor (Community Member)	_____	___x__
Mike Williams (Community Member)	_____	___x__

*Identification of the Facilitator/Staff Representative(s) attending tonight’s meeting: _____

B. Review and Approval of Agenda

C. Public Comments:

6:50 PM

At this time, any person wishing to speak on any item on the agenda (public or closed portion), or not on the agenda will be granted three minutes to make a presentation to the Board of Directors. The Board reserves the right to limit the time for public comments to 10 minutes.

CLCS Board member learner candidate, Tairen Parker, is enrolled in Nea. Tairen introduced himself, discussed why he’s interested in Board membership, and explained that as a senior he is seeking a one-year term. Board members asked questions to which Tairen responded (e.g., What do you understand is the work of a CLCS Board member?)

D. Board announcements and/or future agenda item suggestions

None

E. Adjourn to closed session

7:00 PM

1. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:

Conference with Labor Negotiators

Agency designated representatives: Patti Wilczek, Theresa Quigley, Annalisa Moore, David Hoopes, Neku Pogue

Employee organization: NAU/CTA

2. With respect to every item of business to be discussed in closed session pursuant to Section 54957:

Public Employment Appointment

Title: Nea Assistant Lead Facilitator

F. Reconvene public session

Announcement of action(s) taken in closed session and the vote of every member regarding these actions. No action taken by the Board in closed session.

G. Reports from Administration

7:20 PM

- 1. ACLC Lead Facilitator Report - David Hoopes
Refer to the report on the Board webpage.
- 2. Special Education Director Report- Neku Pogue
Refer to the report on the Board webpage.
- 3. Executive Director Report - Patti Wilczek
Refer to the report on the Board webpage.

H. Financial Presentations

7:30 PM

- 1. ACLC Financial Update - EdTec
Refer to the report on the Board webpage.
- 2. Nea Financial Update - EdTec
Refer to the report on the Board webpage.

I. Consent Agenda

7:45 PM

- 1. Approval of November 2016 Board Meeting Minutes
- 2. Approval of November 2016 Special Board Meeting Minutes
- 3. Approval of College Readiness Block Grant Expenditure Plan: ACLC
- 4. Approval of College Readiness Block Grant Expenditure Plan: Nea
- 5. Approval of Revised Recruitment, Selection and Hiring Policy
- 6. Approval of Auditor’s Report 2015-16
- 7. Approval of Revised 2016-17 Budget: ACLC
- 8. Approval of Revised 2016-17 Budget: Nea

Motion: Approval of Consent Agenda (Kate); Seconded (Philip)

	Yes	No	
Tallulah Blue (Learner)	_____	_____	absent
Daniel Chesmore (Treasurer)	_x_	_____	
Brendan Doherty (Secretary)	_x_	_____	
Gretchen Finer (Community Member)	_____	_____	absent
Ann-Marie Gamble (Community Member)	_x_	_____	
Janasha Higgins (Community Member)	_x_	_____	
Kate Holman (Community Member)	_x_	_____	
Alphonso Mance (Vice President)	_x_	_____	
Lisa Maxwell (President)	_____	_____	absent
Philip Milestone (Community Member)	_x_	_____	
Kymerly Miller (Community Member)	_x_	_____	
Cheryl Taylor (Community Member)	_____	_____	absent
Mike Williams (Community Member)	_____	_____	absent

J. Discussion Items

7:50 PM

- 1. Public Hearing: CLCS’s Initial Proposal for re-opener negotiations for 2017-18 with NAU for certificated employees.

There was no discussion related to this item.

- 2. Public Hearing: CLCS’s Initial Proposal for re-opener negotiations for 2017-18 with NAU for classified employees.

There was no discussion related to this item.

- 3. Public Hearing: The CTA/NAU Initial Proposal for re-opener negotiations for 2017-18 with CLCS for certificated employees.

There was no discussion related to this item.

- 4. Public Hearing: The CTA/NAU Initial Proposal for re-opener negotiations for 2017-18 with CLCS For classified employees.

There was no discussion related to this item.

- 5. Discussion and debrief from CLCS Board Retreat: Review Executive Director committees to be formed; Board members signing up for committees; Review of calendar for Directors’ and committees’ reports to CLCS Board.

The Board agreed to move forward with members signing up to participate in one of five committees: assessment and accountability; communications; governance; strategy; integration. The integration committee will reach out to parents, staff and learners to recruit members for all five groups. First report of groups' progress will be agendized for February.

K. Action Items

8:15 PM

1. Approval of Nea Learner for CLCS Board

Motion: Approval of Tairen Parker as a learner member of the CLCS Board of Directors (Daniel); Seconded (Janasha)

	Yes	No
Tallulah Blue (Learner)	_____	_____ absent
Daniel Chesmore (Treasurer)	_x_	_____
Brendan Doherty (Secretary)	_x_	_____
Gretchen Finer (Community Member)	_____	_____ absent
Ann-Marie Gamble (Community Member)	_x_	_____
Janasha Higgins (Community Member)	_x_	_____
Kate Holman (Community Member)	_x_	_____
Alphonso Mance (Vice President)	_x_	_____
Lisa Maxwell (President)	_____	_____ absent
Philip Milestone (Community Member)	_x_	_____
Kymerly Miller (Community Member)	_x_	_____
Cheryl Taylor (Community Member)	_____	_____ absent
Mike Williams (Community Member)	_____	_____ absent

2. Approval of CLCS's Initial Proposal for re-opener negotiations for 2017-18 with NAU for certificated employees.

Motion: Approval of CLCS's initial proposal for re-opener negotiations for 2017-18 for certificated employees (Brendan); Seconded (Kate)

	Yes	No
Tallulah Blue (Learner)	_____	_____ absent
Daniel Chesmore (Treasurer)	_x_	_____
Brendan Doherty (Secretary)	_x_	_____
Gretchen Finer (Community Member)	_____	_____ absent
Ann-Marie Gamble (Community Member)	_x_	_____
Janasha Higgins (Community Member)	_x_	_____
Kate Holman (Community Member)	_x_	_____
Alphonso Mance (Vice President)	_x_	_____
Lisa Maxwell (President)	_____	_____ absent
Philip Milestone (Community Member)	_x_	_____
Kymerly Miller (Community Member)	_x_	_____
Cheryl Taylor (Community Member)	_____	_____ absent
Mike Williams (Community Member)	_____	_____ absent

3. Approval of CLCS's Initial Proposal for re-opener negotiations for 2017-18 with NAU for classified employees.

Motion: Approval of CLCS's initial proposal for re-opener negotiations for 2017-18 for classified employees (Philip); Seconded (Al)

	Yes	No
Tallulah Blue (Learner)	_____	_____ absent
Daniel Chesmore (Treasurer)	_x_	_____
Brendan Doherty (Secretary)	_x_	_____
Gretchen Finer (Community Member)	_____	_____ absent

Ann-Marie Gamble (Community Member)	<u> x </u>	_____	
Janasha Higgins (Community Member)	<u> x </u>	_____	
Kate Holman (Community Member)	<u> x </u>	_____	
Alphonso Mance (Vice President)	<u> x </u>	_____	
Lisa Maxwell (President)	_____	_____	absent
Philip Milestone (Community Member)	<u> x </u>	_____	
Kymerly Miller (Community Member)	<u> x </u>	_____	
Cheryl Taylor (Community Member)	_____	_____	absent
Mike Williams (Community Member)	_____	_____	absent

Adjournment

8:30 PM

Next regular meeting is scheduled for 6:45PM on January 19, 2017, to be held in Nea’s Tree, located at 1900 Third Street, Alameda CA 94501.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE
 Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY
 The Board of Directors’ presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE
 Notice is hereby given that consistent with the requirements of the *Bagley-Keene Open Meeting Act*, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY
 Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Board of Directors may request assistance by contacting Community Learning Center School, Inc., 1900 Third Street, Alameda, CA 94501, phone (510) 263-9266.

FOR MORE INFORMATION
 For more information concerning this agenda or for materials pertaining to the board meeting, please contact Community Learning Center Schools, Inc., 1900 Third Street, Alameda, CA 94501, phone (510)263-9266, during school hours.