



Community Learning Center Schools, Inc. (CLCS)
California Public Charter Schools
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**Community Learning Center Schools
Board Meeting: January 22, 2015
Executive Director Report – Patti Wilczek**

Summary

1. Career Technical Education (CTE) & Career Pathways Grant for Nea
2. Broadband Infrastructure Improvement Grant Awarded to ACLC
3. Performance evaluation processes and templates research
4. Budgeting for 2015-16 has started
5. Portables classrooms for 2015-16: Moving forward?
6. SWOT: An update
7. 180 Degrees contract for ACLC
8. Fencing to secure our campus: Process underway
9. March CLCS Board meeting date change

1. Career Technical Education (CTE) & Career Pathways Grant for Nea

After carefully reviewing the Request for Applications for the Career Pathways Trust grant, and discussing this with Nea's Curriculum Committee, I have concluded that applying for this funding source is not in the best interest of Nea's developing program. Specifically, the concerns are as follows:

- The grant requires that the school commit to on-boarding no more than two pathways, which will significantly limit the ROP programs our learners could pursue.
- The grant requires schools adopt pathways that the State has identified as high-need career areas (e.g., technology, early childhood, manufacturing), rather than permitting Nea to decide for itself which pathways our learners may seek. Allowing learners' interests to drive choices is far better aligned with Nea's philosophy, mission and practice.
- If the grant were received, we would be compelled to start with a larger group of learners in years one and two than we might if initializing the program in a more organic, financially conservative fashion. In receiving a grant, therefore, we may have a more challenging time with sustaining the program once grant funds go away. Furthermore, if we launch this effort in a more restrained way, we can determine demand, and grow CTE accordingly over the course of several years.

So, while we will not be submitting an application, I have learned that we still may be eligible to get funding through involvement with the East Bay Career Pathways Consortium. I will be meeting with a representative from the Alameda County Office of Education in the next week or so to learn more.

Finally, I provided a budget for year-one implementation of CTE to the Curriculum Committee for discussion. These figures have been provided to EdTec to be added to



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the 2015-16 budget, as this document gets built. That budget is provided below for your review.

Item	Quantity	Cost/Unit	Total Cost
ROP Cost/Learner	13	2933	38,129
Transportation			
15-passenger van	1	20,000 inclusive	20,000
Auto insurance	1	2,000	2,000
Van Driver (1/2 time)	1	14,850 + benefits (approx. 2k)	14,850 + benefits (approx. 2k)
Fuel, van maintenance & repair	1	3,000	3,000
Total			79,979

2. Broadband Infrastructure Improvement Grant Awarded to ACLC

Last fall, we started the application process for the California Broadband Infrastructure Improvement Grant (BIIG) for both ACLC and Nea. While Nea’s technological parameters caused that application to be declined after the first round, ACLC advanced to the final round. And I have been notified that ACLC has been awarded the BIIG.

In discussing this, and reviewing the MOU with our Linde Group folks, I have learned that this award will substantially help BOTH schools. We will be receiving low-cost super high-speed broadband service, with additional cabling, and likely an upgrade in server hardware and wireless access points. I will provide more information as we delve into what specific projects fall under the umbrella of this grant.

3. Performance evaluation processes and templates research

I recently met with an administrator from the KIPP School East Bay Regional Office, in order to learn about the processes and instruments used in their performance evaluation for special education staff. We shared some exciting resources, and I received information not only about special ed evaluations, but also some great ideas for administrative staff evaluations. These will be reviewed and discussed in the coming weeks.

4. Budgeting for 2015-16 has started

We had an initial meeting with EdTec in order to start building our 2015-16 budget. Early discussions include enrollment figures upon which the budget will be built, staffing and position changes, etc. More information will be provided in the coming months.

5. Portables classrooms for 2015-16: Can we make it happen?

I met with the head of MOF prior to winter holiday, at which time we discussed whether AUSD would permit portables being brought on campus. While the project will be large, complicated and costly (with installation, we can anticipate a cost of approximately \$100,000/portable), our substantial space issues would be mitigated with the addition of portables. MOF believes we have sufficient space for five buildings, but this would require consultation with experts in this area to confirm.

The following issues would have to be researched:

- Do portables exceed capacity of our fire alarm system? If so, what is the cost for expansion of that system?
- Do portables exceed capacity of current restrooms? If so, we would have to include a rest room portable.
- Where can portables be placed so as to not compromise fire lanes?
- What electrical issues arise in increasing rooms and wiring needs?

I am sure there are many more questions and issues that will require resolution. That said, it would be most helpful to know if the Board is willing to consider this undertaking, with a goal of new portables on campus for 2015-16.

6. SWOT: An update

Both ACLC and Nea communities of parents, learners and staff/facilitators have received the SWOT template, and I have met with Leadership as well as PAC and PTSA to discuss the process, and to answer questions. I have received five completed templates at the time of this writing. Please note that the hard deadline for submitting templates is Sunday, January 25 at noon.

7. 180 Degrees contract for ACLC

In December, following several discussions involving administrators, several facilitators, and the 180 Degrees staff and CEO, we were informed that the contract between ACLC and that organization would not be renewed for second semester. The 180 Degrees organization has been the source of ACLC's Learning to Learn curriculum for the past year-and-a-half. The discontinuation of the contract occurred following our expressing

concerns that 180 Degrees wished to dictate which facilitators were to teach second term classes, which classes were to be removed from the 180 Degree program resultant to predicted funding cuts, and was suggesting we consider eliminating learner data for those who were under-performing.

Moving just over \$13,000 from classroom furniture to the salary line in the budget has mitigated the net economic impact. Impact to learners will be non-existent, as Learning to Learn will continue, providing a relevant, engaging experience for all.

8. Fencing to secure our campus: Process underway

School site leadership and CLCS staff have been examining where and how to best place perimeter fencing, in order to create a secure campus. The Boys and Girls Club is involved in the dialogue, as well, as we draft a proposal that will be then provided to AUSD's MOF. We will work closely with MOF staff in the coming months, with a goal of all fencing being in place for the start of 2015-16 school year.

9. March CLCS Board meeting date change

Please note that the March 2015 CLCS Board meeting date has been changed to March 12. The meeting will convene at 6:45. The meeting is changed to accommodate the Board's need to review the preliminary 2015-16 budget prior to approving the distribution of contracts to employees on March 16.