



Community Learning Center Schools, Inc.

a Non-profit Public Benefit Corporation Operating

Nea Community Learning Center & Alameda Community Learning Center

Board of Directors' Planning and Organizational Meeting Minutes

October 18, 2012 - 6:30 PM

This meeting was held at Nea Lower Village, Poggi St. and Buena Vista Ave., Alameda, CA 94501

1. Public Session

a. Call to Order & Attendance

Meeting is called to order by the Board President at 6:34 pm

<u>Board Members</u>	Present	Absent
Joan Uhler (President)	_x_	_____
Jennifer Rice (Treasurer)	_____	_x_
Paul Bentz (Executive Director)	_x_	_____
Maafi Gueye (Nea Lead Facilitator)	_x_	_____
David Hoopes (ACLCLC Lead Facilitator)	_x_	_____
Nhi Chau (Community Member)	_____	_x_
Robert Cassard (Community Member)	_x_	_____
David Teeters (Community Member)	_x_	_____
Nzingha Dugas (Community Member)	_x_ (7:31)	_____
Hameed Abassi (Community Member)	_x_	_____
Carlton Grizzle (ACLCLC Representative)	_x_	_____
Hugh Morgan (Community Member)	_____	_x_
Lowry Fenton (Community Member)	_x_	_____
Jim Nations (Community Member)	_____	_x_
Camila Guiza-Chavez (Community Member)	_x_	_____
Sam Felsing (Community Member)	_x_	_____

a. Review and Approval of Agenda (6:35pm)

Stipends moved off consent agenda to action item

Move: Paul Bentz

Second: Carlton Grizzle

Vote: All approved

2. Presentations from the floor

6:36 PM

PRESENTATIONS FROM THE FLOOR - At this time any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation to the Board of Directors.

PRESENTATION ON AGENDA ITEMS - Any person wishing to speak to any item on the agenda will be granted three minutes to make a presentation prior to the start of the agenda item discussion.

3. Nea Lead Facilitator Report - Maafi Gueye

See Lead Facilitator Report available in the public materials.

4. ACLCLC Lead Facilitator Report - David Hoopes

6:51 PM

See Lead Facilitator Report available in the public materials.

5. **Executive Director's Report - Paul Bentz**
See Executive Director's Report available in the public materials.
6. **Consent Agenda (7:06 PM)**
 - a. Approval of September 20, 2012 Meeting Minutes
 - b. Approval of revised CLCS Bylaws
 - c. ~~Nea Lead Facilitator Performance Stipend Criteria~~
 - d. ~~ACLC Lead Facilitator Performance Stipend Criteria~~
 - e. ~~Nea K-5 Assistant Lead Facilitator Performance Stipend Criteria~~

Move: Paul Bentz
2nd: Lowry Fenton
Vote: All in favor

7. **Action Items (7:07 PM)**
 - a. Nomination and approval of a board secretary

Jim Nations nominated by Paul, Jim is happy to serve.

Move: Paul Bentz
2nd: Robert Cassard
Vote: All in favor

Moved from consent agenda:

Nea Lead Facilitator Performance Stipend Criteria
ACLCL Lead Facilitator Performance Stipend Criteria
Nea K-5 Assistant Lead Facilitator Performance Stipend Criteria

Joan wants to know how to measure the value of the criteria. Currently reads like criteria is met if task is completed. Can criteria result in increased learner/facilitator learning? Joan wants to more evaluation on some of the criteria.

See Performance Stipend Criteria documents.

Bring back for next meeting.

8. Discussion and Reports (7:17 PM)

- a. School-wide API Results
See Nea Lead Facilitator Report available in public materials. ACLCL Lead facilitator reviewed API data by statistically significant subgroups (white, socially disadvantaged, English learners). API Data publicly available on CA Dept of Education website; Paul will update on Dashboard.

See ACLCL Lead Facilitator Report available in public materials. ACLCL Lead facilitator reviewed API data by ethnicity subgroup, scores trend differently by subgroup. Discussion of API scores. Review of 11-12 Snapshot (see Nea and ACLCL School Quality Report). ACLCL CST math results low; math has been challenge at ACLCL - # days of math instruction 3/4/5 days a week (depending on math subject); Lead Facilitator and Facilitators are working on how to address with school model.

- b. Financial Presentations (7:41 PM)
 - i. ACLCL Enrollment and Budget Update- Mr. Bentz, EdTec
 - See EdTec Financial presentation
 - ii. Nea Enrollment and Budget Update- Mr. Bentz, EdTec
 - See EdTec Financial presentation

c. Attending Nea/ACLC Board Meetings Signup - Paul (7:50 PM)

Paul passed around signup sheet.

d. Must ACLC and Nea have identical Graduation Standards?

Paul shared his opinion of Charter requirements. Graduation standards lies with each school's governing board, as long as meets AUSD requirements. Discussion of pros/cons of having identical graduation standards. Everyone invited to share thoughts with Maafi/David/Paul.

e. Task Group Reports (7:56 PM)

- i. Finance - Lowry report out, next meeting will discuss each school's budget based on election results
- ii. ED Selection - Paul report out on recent efforts; anticipate recommendation for approval of search firm by next board meeting
- iii. Facilities - Paul report out on meeting with AUSD. AUSD is cooperative and committed to finding a space for ACLC. AUSD plans to make Prop 39 offer in February. In coming months, Facilities group to discuss messaging to community about move.
- iv. Communications/Public Relations - Robert report out on identified main areas for communications/PR tasks.
- v. Strategic Planning - Lowry report out. Will be sending out survey to understand where students are coming from.
- vi. Governance/Oversight - Hameed report out - group worked on identifying priorities and timeline for tasks. Next week will report out on goals and milestones
- vii. Board Recruitment and Development - Group will report out next month.
- viii. Fund Development - Joan reported out in Hugh's absence. Hugh will have fuller report out next month.
- ix. Executive - Joan report out. Executive board (president, CFO, secretary) will have some overlap with governance/oversight, will serve as sounding board for other task groups

9. Adjourn to Closed Session (8:36 PM)

PRESENTATION ON AGENDA ITEMS - Any person wishing to speak to any item on the closed session agenda will be granted three minutes to make a presentation prior to the start of the agenda item discussion. - none

With respect to every item of business to be discussed in closed session pursuant to Section 54957:
Title: Appointment of New Board Member: Soren Tjernell

Reconvene to Public Session

Report out on any decisions made in closed session.

Board voted to appoint Soren Tjernell as new board member.

Motion: Joan Uhler

2nd: David Teeters

Vote: All yes

10. Adjournment (8:40 PM)

Next regular meeting is scheduled for November 29, 2012 at ACLC, 210 Central Ave., Alameda, CA