

**Community Learning Center Schools, Inc.**

a Non-profit Public Benefit Corporation Operating

Nea Community Learning Center & Alameda Community Learning Center

**Board of Directors' Planning and Organizational Meeting Minutes**

**September 20, 2012 - 6:30 PM**

This meeting was held at Nea, 500 Pacific Ave., Alameda, CA 94501

**1) Public Session**

**a. Call to Order & Attendance**

Meeting is called to order by the Board President at 6:33pm

<u>Board Members</u>	Present	Absent
Joan Uhler (President)	<u>  X  </u>	<u>      </u>
Jennifer Rice (Treasurer)	<u>  x  </u>	<u>      </u>
Paul Bentz (Executive Director)	<u>  X  </u>	<u>      </u>
Maafi Gueye (Nea Lead Facilitator)	<u>  X  </u>	<u>      </u>
David Hoopes (ACLCLC Lead Facilitator)	<u>  X  </u>	<u>      </u>
Nhi Chau (Community Member)	<u>  x  </u>	<u>      </u>
Robert Cassard (Community Member)	<u>  x  </u>	<u>      </u>
David Teeters (Community Member)	<u>  X  </u>	<u>      </u>
Nzingha Dugas (Community Member)	<u>      </u>	<u>  X  </u>
Hameed Abassi (Community Member)	<u>  x  </u>	<u>      </u>
Carlton Grizzle (ACLCLC Representative)	<u>      </u>	<u>  X  </u>
Hugh Morgan (Community Member)	<u>  X  </u>	<u>      </u>
Lowry Fenton (Community Member)	<u>  X  </u>	<u>      </u>
Jim Nations (Community Member)	<u>  x  </u>	<u>      </u>
Camila Guiza-Chavez (Community Member)	<u>  x  </u>	<u>      </u>
Sam Felsing (Community Member)	<u>  x  </u>	<u>      </u>

**b. Review and Approval of Agenda 6:36pm**

*Motion:* Paul Bentz  
*Second:* Lowery Fenton  
*Vote:* All in favor

**2) Presentations from the floor**

6:37 PM

PRESENTATIONS FROM THE FLOOR - At this time any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation to the Board of Directors.  
PRESENTATION ON AGENDA ITEMS - Any person wishing to speak to any item on the agenda will be granted three minutes to make a presentation prior to the start of the agenda item discussion.

Jen - sign up for E-script to support Nea/ACLCLC

**3) Nea Lead Facilitator Report - Maafi Gueye**

6:38 PM

- See Lead Facilitator Report attachment

- 4) **ACLCL Lead Facilitator Report - David Hoopes** 6:55 PM
- See Lead Facilitator Report attachment
- 5) **Executive Director's Report - Paul Bentz** 7:10 PM
- See Executive Director Report attachment
- 6) **Consent Agenda**
- a. Approval of August 23, 2012 Meeting Minutes  
One addition: track new students from Alameda/outside of Alameda
- Motion:* Hugh Morgan approve with changes.  
*Second:* David Teeters  
*Vote:* all in favor
- 7) **Discussion Items**
- a. Presentation and Questions for Potential new board member - Soren Tjernell 7:26 PM  
Came in when D. Maduli was on paternity leave; presented background  
Questions for Soren
- Why are you interested in joining board? Like policy analysis, like teaching and stepping back to think about how to solve problems.
  - Have you looked at committee structures? Yes.
  - How balance interest of very bright learners and disadvantaged kids? Concentrate on both populations
- b. Financial Presentations 7:35 PM
- i. ACLCL Enrollment and Budget Update- Mr. Bentz, EdTec (see public materials)
- ii. Nea Enrollment and Budget Update- Mr. Bentz, EdTec (see public materials)
- c. Bylaws Revision (Paul) 7:46pm
- Paul showed redlined version of bylaws
  - Addendum with board members and term limits
  - Need someone to be secretary, keep minutes - now contracted out, need to elect at next meeting
- d. Discussion of Major Initiatives for 2012-13 (Joan) 7:51pm
- Review task group, 2012-13 goals/tasks, members
  - Want to try to agree on membership, present structure in October and put on Consent Calendar by Nov. mtg.
  - Questions/Comments
    - Discussion of whether to combine board recruitment/development or keep separate
    - Need to determine whether goals are 12-13 or 13-14
    - Need to define structure to give to potential financial contributors; Paul explained current controls
    - Rank or combine task group; suggestion of prioritize and move people into task groups, and shift as needed; discussion of task groups and rankings
    - Board discussed and agreed ED Selection is top priority, followed by Finance.
      - Finance, Lowry leaving next year, would be nice to have staff, D. Hoopes interested
    - Joan will refine task groups, reach out to board members, will look at tenure and stagger members
- e. Brown Act Training (EdTec and Paul) 8:22pm  
Presentation by Peter Laub, EdTec; see Brown Act Presentation attachment.  
Questions and answers
- 8) **Adjourn to Closed Session** 8:45 PM

PRESENTATION ON AGENDA ITEMS - Any person wishing to speak to any item on the closed session agenda will be granted three minutes to make a presentation prior to the start of the agenda item discussion.

With respect to every item of business to be discussed in closed session pursuant to Section 54957:

Title: Appointment of New Board Member  
Title: Nea Lead Facilitator Evaluation

Reconvene to Public Session 9:14pm

- 9) Report out on any decisions made in closed session.  
No decisions were made.

10) Adjournment

9:15 PM

Next regular meeting is scheduled for October 18, 2012 at Nea Lower Village, Poggi St. and Buena Vista Ave.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Board of Directors' presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that consistent with the requirements of the *Bagley-Keene Open Meeting Act*, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Board of Directors may request assistance by contacting Community Learning Center School, Inc., 210 Central Ave. #603, Alameda, CA 94501, phone (510) 263-9266, fax (510) 995-8910.

FOR MORE INFORMATION

For more information concerning this agenda or for materials pertaining to the board meeting, please contact Community Learning Center Schools, Inc., 210 Central Ave. #603, Alameda, CA 94501, phone (510)263-9266, fax (510) 995-8910, during school hours.