



Community Learning Center Schools, Inc.

a Non-profit Public Benefit Corporation Operating

Nea Community Learning Center & Alameda Community Learning Center

Board of Directors' Meeting Minutes

April 18, 2013 - 6:30 PM

This meeting will be held at Nea Lower Village, Poggi St. and Buena Vista Ave., Alameda, CA 94501

1. Public Session 6:30 PM

a. Call to Order & Attendance

Meeting is called to order by the Board President at 6:30 PM

<u>Board Members</u>	Present	Absent
Joan Uhler (President)	X	_____
Jennifer Rice (Treasurer)	X	_____
Jim Nations (Secretary)	X	_____
Paul Bentz (Executive Director)	X	_____
Maafi Gueye (Nea Lead Facilitator)	X	_____
David Hoopes (ACLC Lead Facilitator)	X	_____
Nhi Chau (Community Member)	X	_____
Robert Cassard (Community Member)	X	_____
David Teeters (Community Member)	X	_____
Nzingha Dugas (Community Member)	X	_____
Hameed Abassi (Community Member)	X	_____
Carlton Grizzle (ACLC Representative)	_____	X
Soren Tjernell (Nea Representative)	X	_____
Hugh Morgan (Community Member)	X	_____
Lowry Fenton (Community Member)	X	_____
Camila Guiza-Chavez (Community Member)	X	_____
Sam Felsing (Community Member)	X	_____

2. Presentations from the floor 6:35 PM

PRESENTATION ON AGENDA ITEMS - Any person wishing to speak to any item on the closed session agenda will be granted three minutes to make a presentation prior to the start of the agenda item discussion.

Adjourn to Closed Session

- A. With respect to every item of business to be discussed in closed session pursuant to Section 54956.8:
CONFERENCE WITH REAL PROPERTY NEGOTIATORS
 Property: ACLC and Nea Prop 39 Offers at Wood School, Longfellow, and Chipman

Return to Public Session and announce any closed session decisions.

No report. Paul will to continue to work with AUSD to continue negotiations.

3. **Public Session** 7:00 PM
 b. **Call to Order & Attendance**
 Meeting is called to order by the Board President at 7:15pm

Board Members	Present	Absent
Joan Uhler (President)	___X___	_____
Jennifer Rice (Treasurer)	___X___	_____
Jim Nations (Secretary)	___X___	_____
Paul Bentz (Executive Director)	___X___	_____
Maafi Gueye (Nea Lead Facilitator)	___X___	_____
David Hoopes (ACLC Lead Facilitator)	___X___	_____
Nhi Chau (Community Member)	___X___	_____
Robert Cassard (Community Member)	___X___	_____
David Teeters (Community Member)	___X___	_____
Nzingha Dugas (Community Member)	___X___	_____
Hameed Abassi (Community Member)	___X___	_____
Carlton Grizzle (ACLC Representative)	_____	___X___
Soren Tjernell (Nea Representative)	___X___	_____
Hugh Morgan (Community Member)	___X___	_____
Lowry Fenton (Community Member)	___X___	_____
Camila Guiza-Chavez (Community Member)	___X___	_____
Sam Felsing (Community Member)	___X___	_____

a. **Review and Approval of Agenda**

Motion: Jim Nations
 Second: Sam Felsing
 Vote: All ayes

4. **Presentations from the floor** 7:15 PM
 PRESENTATIONS FROM THE FLOOR - At this time any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation to the Board of Directors.
 PRESENTATION ON AGENDA ITEMS - Any person wishing to speak to any item on the agenda will be granted three minutes to make a presentation prior to the start of the agenda item discussion.

Joan Uhler commented that board received emails to personal/work emails from staff. Staff should contact board using CLCS contact information. Joan will be moving to NY for 3-4 months.

Lowry Fenton- thank Camila and others to share thoughts about facilities

Marty Carazi, parent of ACLC learner - brought petition re: facilities and pass around.

5. **Nea Lead Facilitator Report - Maafi Gueye** 7:19 PM
 See Nea Lead Facilitator Report
6. **ACLC Lead Facilitator Report - David Hoopes** 7:21 PM
 See ACLC Lead Facilitator Report
7. **Executive Director's Report - Paul Bentz** 7:24 PM
 See Executive Director Report
8. **Consent Agenda** 7:29 PM
 a. Approval of March 21, 2013 Meeting Minutes

b. Approval of Hosaka and Rotherham Auditing Contract

Motion: Lowry Fenton
Second: Robert Canard
Vote: All ayes

9. Action Items

7:30 PM

a. Approval of ACLC Prop 39 Facilities Offer

ACLC will accept AUSD's offer of facilities at Wood School and take 2 portables for \$30K.

Motion: Lowry Fenton
Second: Paul Bentz
Vote: All ayes, Camila Guiza-Chavez abstains

b. Approval of Nea Prop 39 Facilities Offer

Exactly what Nea has today.

Motion: Jim Nations
Second: David Hoopes
Vote: All ayes

10. Discussion and Reports

7:33 PM

a. Financial Presentations

i. ACLC Financial Update - EdTec
See EdTec presentation and financial report

ii. Nea Financial Update - EdTec
See EdTec presentation and financial report

b. Task Group Reports

7:37 PM

Joan brought up importance of board recruitment - selection of board members should be consistent with supporting the primary tasks facing the board in the coming periods. Ask Task Groups to share what skills committee would need next year.

Nzingha - shared handout of framework for board member recruitment, looking for feedback from board. Will be discussed in my detail at May meeting, so can be incorporated into bylaws.

- i. Finance - Jen reported: Lowry stepping off board at end of year, need someone stepping in sooner than later.
- ii. ED Selection - Nhi reported: covered in ED's report. Nhi's term is also ending and would like to see someone with organizational development background. Board discussed final selection process/interview panel.
- iii. Facilities - No additional report, Paul: for next year, if continue to Prop 39 would need someone who can negotiate
- iv. Communications/Public Relations - Robert report - Nea website made lots of progress. Will be focusing on communications around ACLC move. Robert has another year, and has good support.
- v. Strategic Planning - Lowry reported out - this year worked on why do people come to CLCS. Moving forward, find someone that can communicate what is unique about CLCS community. Camila - Need someone who can step back and look at bigger picture
- vi. Governance/Oversight - Hameed reported out- This year worked on staff evaluation. Next year, looking for someone who can scale with organization and codify policies
- vii. Board Recruitment and Development (Will have presentation) - covered.

- viii. Fund Development - Hugh reported out- find someone who can take long view of fundraising to complement what PTSA does.
- ix. Executive - Joan - would like to see someone who has education background

Committee to review new board member applicants no earlier than June.

c. Proposed changes to CLCS Employment Practices

8:15 PM

Paul report out. See Employment Changes Summary document.

Lead Facilitator comments. Hoopes believes #1 would move the schools along the farthest. Maafi - teachers are young and energized. #1 would not change how Nea staff currently functions.

Molly Fenn - Facilitator at ACLC, perceive policy with lack of flexibility. Presented alternative proposal from Terry, facilitator at ACLC.

Carrie Blanch - Facilitator at ACLC - presented her concerns and questions.

Patricia Williamson- Facilitator at ACLC - presented her experiences and suggestions.

Discussion from Board.

Kat Crawford - Intervention Specialist at ACLC - suggestion to change culture of "free period."

Lynn Klamey ACLC Facilitator - shared experiences.

Jenny Tran - ACLC learner, shared her thoughts on proposed policy.

11. Adjournment

9:20 PM

Next regular meeting is scheduled for May 16, 2013 at
ACLC, 210 Central Ave. #603, Alameda, CA 94501