



Community Learning Center Schools, Inc.

a Non-profit Public Benefit Corporation Operating

Nea Community Learning Center & Alameda Community Learning Center

Board of Directors' Meeting Agenda

June 13, 2013 - 6:30 PM

This meeting will be held at Nea Upper Village, 500 Pacific Ave., Alameda, CA 94501

1. Public Session 6:30 PM

a. Call to Order & Attendance

Meeting is called to order by the Board President at 6:51

<u>Board Members</u>	Present	Absent
Joan Uhler (President)	_____	<u> x </u>
Jennifer Rice (Treasurer)	_____	<u> x </u>
Jim Nations (Secretary)	<u> x </u>	_____
Paul Bentz (Executive Director)	<u> x </u>	_____
Maafi Gueye (Nea Lead Facilitator)	<u> x </u>	_____
David Hoopes (ACLCLC Lead Facilitator)	<u> x </u>	_____
Nhi Chau (Community Member)	<u> x </u>	_____
Robert Cassard (Community Member)	_____	<u> x </u>
David Teeters (Community Member)	<u> x </u>	_____
Nzingha Dugas (Community Member)	<u> x </u>	_____
Hameed Abassi (Community Member)	_____	<u> x </u>
Carlton Grizzle (ACLCLC Representative)	_____	<u> x </u>
Soren Tjernell (Nea Representative)	_____	<u> x </u>
Hugh Morgan (Community Member)	_____	<u> x </u>
Lowry Fenton (Community Member)	<u> x </u>	_____
Camila Guiza-Chavez (Community Member)	_____	<u> x </u>
Sam Felsing (Community Member)	<u> x </u>	_____

Review and Approval of Agenda

Motion: Jim Nations

Second: Sam Felsing

Vote: All Ayes

2. Presentations from the floor 6:54

PRESENTATIONS FROM THE FLOOR - At this time any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation to the Board of Directors.

PRESENTATION ON AGENDA ITEMS - Any person wishing to speak to any item on the agenda will be granted three minutes to make a presentation prior to the start of the agenda item discussion.

3. Nea Lead Facilitator Report - Maafi Gueye 6:54 PM

See Nea Lead Facilitator Report

4. **ACLCL Lead Facilitator Report - David Hoopes** 7:09 PM
See ACLCL Lead Facilitator Report
5. **Executive Director's Report - Paul Bentz** 7:19 PM
See Executive Director Report
6. **Consent Agenda** 7:33 PM
- a. Approval of May 16, 2013 Meeting Minutes
 - b. Approval of CLCS Board Meeting Calendar for 2013-14
 - c. Approval of Nea/AUSD Facilities Agreement
 - d. Approval of ACLCL/AUSD Facilities Agreement

Motion: Jim Nations
Second: Maafi Gueye
Vote: All Ayes

7. Discussion and Reports 7:35 PM

- a. Financial Presentations
 - i. ACLCL Financial Update - EdTec
See EdTec presentation and financial report
 - ii. Nea Financial Update - EdTec
See EdTec presentation and financial report
- e. Task Group Reports 7:37 PM
 - i. Finance: Covered in Benchmarking update in Financial Reports.
 - ii. Facilities: See Facilitator Reports.
 - iii. Communications/Public Relations: Goal stated to achieve publicity from local media.
 - iv. Strategic Planning: Lowry stated documents will be provided on the CLCS website.
 - v. Governance/Oversight: No report.
 - vi. Board Recruitment and Development: See Executive Director's Report
 - vii. Fund Development: Special thanks by former board president, Joan Uhler.
 - viii. Executive: No report.

8. Action Items 7:41 PM

- a. Approval of ACLCL, Nea UV and Nea LV Revised Calendar and Instructional Minutes: Presentation given by Paul.

Motion: Paul Bentz
Second: Lowry Fenton
Vote: All Ayes
- b. Approval of ACLCL and Nea Budgets: Presentation given by Jackie at EdTec.

Motion: Paul Bentz
Second: David Hoopes
Vote: All Ayes

- c. Approval of Board Recruitment Policy: Nzingha Dugas gave a presentation on amendments to Board Recruitment Policy. Amendments to be made on by-laws to be approved at the next board meeting.

Motion: Paul Bentz
Second: Lowry Fenton
Vote: All Ayes

9. Presentations from the floor

8:20 PM

PRESENTATION FROM THE FLOOR - Any person wishing to speak to any item on the closed session agenda will be granted three minutes to make a presentation prior to the start of the agenda item discussion.

- Comment given by facilitator in support regarding the status of Maafi Gueye. Facilitator pointed out past leadership achievements of Maafi Gueye.
- Comment made by new parent regarding agreement with facilitator and the necessity for additional support provided to Maafi Gueye.

Adjourn to Closed Session

10. With respect to every item of business to be discussed in closed session pursuant to Section 54957:

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: ACLC Lead Facilitator, Nea Lead Facilitator, and Executive Director

PUBLIC EMPLOYEE PERFORMANCE EVALUATION/Performance Stipends

Title: ACLC Lead Facilitator, Nea Lead Facilitator, and Nea Assistant Lead Facilitator of Lower Village

PUBLIC EMPLOYMENT CONTRACTS

Title: (Nea Lead Facilitator Maafi Gueye and ACLC Lead Facilitator David Hoopes)

Return to Public Session and announce any closed session decisions.

The evaluations of the ED, Nea LF and ACLC LF were completed.
The performance stipends for Lina, Maafi, and David were approved.
The employment contracts for 2013-14 for Maafi and David were approved.

Adjournment

10:00 PM

Next regular meeting is scheduled for August 22, 2013 at
ACLC, 400 Grand St., Alameda, CA 94501

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Board of Directors' presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that consistent with the requirements of the *Bagley-Keene Open Meeting Act*, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Board of Directors may request assistance by contacting Community Learning Center School, Inc., 210 Central Ave. #603, Alameda, CA 94501, phone (510) 263-9266, fax (510) 995-8910.

FOR MORE INFORMATION

For more information concerning this agenda or for materials pertaining to the board meeting, please contact Community Learning Center Schools, Inc., 210 Central Ave. #603, Alameda, CA 94501, phone (510)263-9266, fax (510) 995-8910, during school hours.