

Nea Community Learning Center

Parental Involvement Policy

PART I. GENERAL EXPECTATIONS

The Nea Community Learning Center (Nea) agrees to implement the following statutory requirements:

- Nea will put into operation programs, activities and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.
- Consistent with section 1118, Nea will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- Nea will incorporate this district wide parental involvement policy into its LEA plan developed under section 1112 of the ESEA.
- In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
- If the LEA plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, Nea will submit any parent comments with the plan when the school district submits the plan to the State Department of Education.
- The school district will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools.

- Nea will be governed by the following statutory definition of parental involvement, and will carry out programs, activities and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

- (A) that parents play an integral role in assisting their child's learning;*
- (B) that parents are encouraged to be actively involved in their child's education at school;*
- (C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*
- (D) the carrying out of other activities, such as those described in section 1118 of the ESEA.*

PART II. DESCRIPTION OF HOW DISTRICT WILL IMPLEMENT REQUIRED DISTRICT WIDE PARENTAL INVOLVEMENT POLICY COMPONENTS

1. Nea will take the following actions to involve parents in the joint development of its district wide parental involvement plan under section 1112 of the ESEA:

Nea involved, and will continue to parents in the development of our parental involvement plan via the following venues:

- *Curriculum Committee*
- *Nea Governing Board*
- *PTSA*
- *Finance Committee*
- *ELAC meetings*
- *Program Evaluation Committee*

2. Nea will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:

Nea will involve parents in the process of school review and improvement via the following venues:

- *WASC*
- *Curriculum Committee*
- *Program Evaluation Committee*
- *ELAC meetings*
- *Nea's Governing Board*

3. Nea will provide the following necessary coordination, technical assistance, and other support to assist in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:

Nea will support the planning and implementation of parental involvement activities to improve student academic achievement and school performance in the following ways:

- *ELAC meetings*
 - *Evening parent workshops*
 - *Our School Counselors*
 - *Our School Psychologist*
 - *Parent-Teacher Conferences*
4. Nea will coordinate and integrate parental involvement strategies in Part A with parental involvement strategies under the following other programs:
 - *Alameda Family Services*
 - *Home Visits*
 - *American Indian Health Services*
 - *Evening Parent Workshops*
 - *ELAC*
 5. Nea will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.

Nea will develop and distribute an annual parent involvement effectiveness survey, the results of which will be reviewed with our parent body via the following venues:

- *Annual Program Evaluation Survey*
- *Evaluation Committee*
- *Focus Groups*
- *ELAC*
- *PTSA*

6. Nea will build the schools' and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

A. Nea will provide assistance to parents of children served by the school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph --

- the State's academic content standards,
- the State's student academic achievement standards,
- the State and local academic assessments including alternate assessments,
- the requirements of Part A,
- how to monitor their child's progress, and
- how to work with educators:

Information regarding our program, standards, assessments, their learners' progress, and how to work with facilitators will be imparted during in the following ways:

- *During ELAC meetings*
- *Through Evening Parent Workshops*
- *During Parent-Teacher Conferences*
- *Via Learner-Lead Conferences*
- *During Home Visits*
- *Through meetings with our School Counselor and/or School Psychologist*
- *Via weekly newsletters*

B. Nea will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:

Nea will provide parents with the skills and tools to help improve their learner's academic achievement using the following vehicles:

- *Weekly parent emails*
- *Friday Folders*
- *Pamphlets and other printed materials*
- *Conferences*
- *Evening Parent Workshops*
- *Grade-level informational sheets*

- C. Nea will, with the assistance of its schools and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

Nea will educate its facilitators in how to reach out to and communicate with our parents in the following venues:

- *Professional development*
- *Team and grade-level meetings*
- *ELD workshops*
- *Special Ed training via SELPA*

- D. Nea will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:

Nea will coordinate with Alameda Head Start, conduct home visits, and work with Read to Achieve and Reading First to conduct activities such as parent resource centers, and parent education opportunities.

- E. Nea will take the following actions to ensure that information related to the school and parent- programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

Nea will send notification of meeting, and other important information that will educate and encourage parental involvement via eNotify, home packets, Friday Folder, Translated fliers, and through the use of Translation Services.

PART III. DISCRETIONARY DISTRICT WIDE PARENTAL INVOLVEMENT POLICY COMPONENTS

Nea will provide the following discretionary activities that the school, in consultation with parents, chooses to undertake to build parents' capacity for involvement in the school and to support learners' academic achievement.

- Provide necessary literacy training for parents from Title I, Part A funds, if the Nea has exhausted all other reasonably available sources of funding

for that training. Information and feedback shall be provided during the PTSA Executive Board Meeting, and during Evening Parent Workshop.

- Childcare will be provided at all evening parent workshop meetings, and McKinney-Vento transportation costs will be covered, as well.
- During ELAC meetings, parent training will be provided to enhance the involvement of other parents;
- School meetings will be offered at a variety of times, allowing parents who are unable to attend those conferences at school to participate (e.g., Afternoon Curriculum Committee meetings, Morning Program evaluation meetings, evening PTSA and Governing Board, evening parent workshops, afterschool ELAC meetings);
- Nea Governing Board will be provided annual data regarding parental involvement, and provide advice on all matters related to parental involvement in Title I, Part A programs.

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PART IV. ADOPTION

This Nea Community Learning Center Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by Curriculum Committee meeting, PTSA, ELAC meeting meeting minutes.

This policy was adopted by the Nea Community Learning Center on _____ and will be in effect through June 2019. The school district will distribute this policy to all parents of participating Title I, Part A children on or before _____.

(Signature of Authorized Official)

(Date)