



Community Learning Center Schools, Inc. (CLCS)
California Public Charter Schools
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Community Learning Center Schools
Board Meeting: February 18, 2016
Executive Director Report – Patti Wilczek

Summary

- Facilities update
- January legal summary
- Union update
- Hiring Update
- CalSTRS Work Reduction Program
- Additional Bits

1. Facilities update

Paint: Removal of all lead-containing, peeling paint occurred over this past long weekend. The peeling and damage was more extensive than expected, so it is anticipated that the one to two day job will take three to four days. Once this is portion of the project is completed, the job of painting the exterior of our buildings can proceed.

Portables: Additional underground work was needed to identify the specific location and depth of any structures (e.g., drains, sewer lines) that exist in the area upon which the portables will be placed. The state architect's office requires that we dig 30 inches and then back-fill with gravel and a special cement to protect in the case of liquefaction. Preliminary reports indicate that there may be a sewer line across the area. It is unclear at this point how this will impact the overall project, as the final report is not yet available.

2. January Legal Summary

During the months of January, consultation with our legal firm related to matters falling into the following categories:

- Personnel
- Special Education
- Union negotiations

3. Union update

Both collective bargaining agreements (CBAs) have been completed, and were ratified by the certificated and classified units this past week. The board will be asked to ratify

both CBAs this month.

4. Hiring Update

Looking forward toward the 2016-17 hiring cycle, and how to effectively widen and deepen our pool of facilitator candidates, we will be:

- Participating in the National Association of Independent Schools job fair that will be held in March in San Francisco. We are in communication with Carney Sandoe, an independent school search firm to arrange for candidate interviews to take place during this event.
- We are starting to plan for a CLCS Job Fair, which will occur on our campus, and will be advertised locally, to all Bay Area universities with education programs, and a full range of on-line job boards and professional organizations. This is scheduled for March.
- Efforts to expand our CLCS professional network are underway, so as to increase our visibility within Alameda, while also providing potential resources to help meet future staffing. CLCS recently became a member of the Alameda Chamber of Commerce, and I will be attending their regular meetings. In addition, I am in the process of becoming a member of Alameda Rotary, of which leaders of business, government and non-profit organizations within our community are members. It's my hope that as we establish a greater network within our community, opportunities for such things as internships and summer work experiences can be cultivated for our learners, while also increasing the folks to which we can connect when positions within CLCS open up.

5. CalSTRS Work Reduction Program

The union approached me about researching the feasibility of offering the CalSTRS Work Reduction Program to eligible employees. The program allows for a reduced workload to at least .5 FTE for staff nearing retirement. Employer and employee make contributions to CalSTRS as if s/he were working full-time, and the employee receives credit for full-time employment for up to ten years. This continues to be under review.

6. Additional Bits

- AUSD was approached about construction a perimeter fence around our site. We have been informed that they have identified three schools for the first round of installations, and that our site would be a part of the second round. Given the complexity of this project and the number of groups and organizations that need

to be involved (e.g., AFD, APD, parent groups), as well as the approval process necessary (e.g., state architect's office), there is no clear timeline for completion at this point.

- Our School Accountability Report Cards (SARCs) have been completed, and are posted on our websites. These will be provided in English and Spanish this year, in order to communicate about our schools to a wider audience.
- Given changes in requirements for schools regarding the provision of a school lunch program, we have had substantial issues this year that have been costly and time consuming. In an attempt to mitigate these issues, we approached AUSD to discuss the feasibility of their providing this service for us. They are willing and able to take care of all areas of this program for us (e.g., receive applications for free and reduced (FRM) qualification; file applications with the state; track all usage; collect all funds for non-FRM learners; prepare, deliver and serve lunch (and potentially breakfast) daily). AUSD would require that we have an average of 200 lunches per day served, which represents about half of our current use. Our discussions continue.
- Each board member will need to complete a Fair Political Practices Commission's Form 700 during this month's meeting. We will bring hard copies for individuals fill out.
- CLCS is starting to research and develop a crisis plan. Such a plan would inform our decisions and actions in the case that our buildings are not habitable for a period of time.
- We are in the process of applying for e-Rate, which will provide a 50% discount for Nea and 40% for ACLC for phone and internet connectivity, and for various types of hardware (e.g., wireless access points, routers, switches).