



Community Learning Center Schools, Inc. (CLCS)  
California Public Charter Schools  
1900 Third Street, Alameda, CA 94501  
(510) 263-9266 (510) 995-8910 FAX

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**Community Learning Center Schools  
ACLC Board Meeting: November 4, 2015  
Executive Director Report – Patti Wilczek**

**Summary**

- Facilities update
- September legal summary
- Union update
- Line of Credit update
- Document review and revision

**1. Facilities update**

Paint: The final quote for paint and lead abatement is as follows:

- \$68,000 paint
- \$ 6,707 lead abatement
- Total cost: \$74,707.

Originally having budgeted \$25k/school, this is substantially over what had been budgeted in the one-time funding plan approved in July. Nea can cover the overage from enrollment not yet folded into the budget, and ACLC would allocate the overage from other areas on the one-time funding proposal.

Fencing: While AUSD had originally expressed willingness for us to place fencing along the fire lane between the building and park-facing portables, this position has change in the two past weeks. We will continue to work with District staff to identify ways to get this project completed.

Portables: The quote for the portables, as well as a draft estimate will be provided and reviewed.

**2. September Legal Summary**

During the months of October, consultation with our legal firm related to matters falling into the following categories:

- Personnel
- Special Education

- Union negotiations

### 3. Union update

Negotiations between NAU and CLCS continue to move forward in thoughtful, pragmatic fashion. Everyone remains positive and open-minded, and hopeful that we can work through all the remaining areas of the contracts for classified and certificated members with only members of the CLCS professional community at the table. Everyone involved in the negotiations are highly invested in the process and outcome.

### 4. Line of Credit update

Citibank has denied our application to have our Line of Credit (LOC) reinstated. Thus far, it seems we should fare better with Beneficial State Bank, California Credit Union, or Bank of Marin, two applications of which have been preliminarily approved, and the third is being reviewed at this time. The application in each case was for a 700k LOC, identical to that which had been unexpectedly cancelled with Citibank.

### 5. Document review and revision

Based on a review of all Board-level documents currently posted on our websites, the following requires review and revision. Highlighted documents (below) have been reviewed by respective Boards, with outcomes indicated beside each.

- **Uniform complaint policy:** Revised policy approved.
- **Code of Ethics for Board members:** Document reviewed. No revisions required at this time.
- **Board Governance: Regular and Special School Board meetings**
- **CLCS Independent Study Board Policy:** Will be through approval process for revised policy by January (ACLC) and December (Nea)
- **Internal Complaint Procedures CLCS Policy related to drugs, alcohol, and a smoke free environment for the school workplace.**
- **CLCS/ACLC/Nea Field Trip Policy**
- **ACLC/Nea Parent Concern or Complaint Resolution Process:** Revised policy approved in October.
- **Harassment Policy:** Will be through approval process by December.
- **Bullying Policy:** Will be through approval process by December.