
**Community Learning Center Schools
Board Meeting: October 22, 2015
Executive Director Report – Patti Wilczek**

Summary

- Facilities update
- September legal summary
- Union update
- Line of Credit update
- Document review and revision

1. Facilities update

As you are aware, we've been working very closely with AUSD on finalizing a plan to paint the exterior of our buildings. We are awaiting a final quote for lead abatement, should this become an issue when the project gets underway. We should then be ready to move forward, meeting with district staff to finalize contracts and set dates for the work to begin.

In addition, AUSD has expressed willingness for us to place fencing along the fire lane between the building and park-facing portables. This would involve erecting a gate across the drive for emergency vehicles, with an adjacent pedestrian gate through which learners would pass. Moving this project forward involves receiving approval from Alameda Fire and Police Departments, and we are actively trying to get a walk-through meeting scheduled with inspectors from each local department, as well as with a representative from the district.

Finally, the portable project proposal is awaiting review by the Office of the State Architect. Once that office receives a final seismic report (the firm hired for this purpose drilled last week), they will move forward with their full review.

2. September Legal Summary

During the months of September, consultation with our legal firm related to matters falling into the following categories:

- Personnel

- Special Education
- Union negotiations

3. Union update

Negotiations between NAU and CLCS continue to move forward in thoughtful, pragmatic fashion. Everyone remains positive and open-minded, and hopeful that we can work through all the remaining areas of the contracts for classified and certificated members with only members of the CLCS professional community at the table. Everyone involved in the negotiations are highly invested in the process and outcome.

4. Line of Credit update

Citibank has denied our application to have our Line of Credit (LOC) reinstated. Thus far, it seems we should fare better with Beneficial State Bank, California Credit Union, or Bank of Marin, two applications of which have been preliminarily approved, and the third is being reviewed at this time. The application in each case was for a 700k LOC, identical to that which had been unexpectedly cancelled with Citibank.

5. Document review and revision

Based on a review of all Board-level documents currently posted on our websites, the following requires review and revision. Highlighted documents (below) have been reviewed by respective Boards, with outcomes indicated beside each.

- **Uniform complaint policy**: Revised policy approved.
- **Code of Ethics for Board members**: Document reviewed. No revisions required at this time.
- **Board Governance: Regular and Special School Board meetings**
- **CLCS Independent Study Board Policy**
- **Internal Complaint Procedures CLCS Policy related to drugs, alcohol, and a smoke free environment for the school workplace.**
- **CLCS/ACLC/Nea Field Trip Policy**
- **ACLC/Nea Parent Concern or Complaint Resolution Process**: Revised policy approved in October.