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## Community Learning Center Schools, Inc.

a Non-profit Public Benefit Corporation Operating

Nea Community Learning Center & Alameda Community Learning Center

### Board of Directors' Meeting Agenda

**September 17, 2015 - 6:30 PM**

This meeting will be held at Nea Community Learning Center's Tree (Multi-Purpose Room),  
Located at 1900 Third Street, Alameda CA 94501

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### CLCS Board Public Comment Policy

The CLCS Board of Directors (hereafter referred to as Board) welcomes your participation at the Board meetings. The purpose of a public meeting of the Board is to conduct the affairs of the CLCS organization in public. We are pleased that you are in attendance, and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our Schools. To foster clarity and ease in speaking/participating, the following guidelines are provided:

1. Copies of the agenda are available at the door to the meeting for all in attendance to reference.
2. "Request to Speak" forms are available to all who wish to speak on any agenda item(s) or under the general category of "Presentations on Agenda Items" and "Public Comments on Closed Session Topics". Any person may address the Board on agenda or non-agenda items, as indicated in the agenda. To be recognized by the Board President, an individual must write their name and the agenda item(s) on the cards provided and submit this to the Board President or Secretary. The Board President or Secretary will then announce the person's name at the appropriate time during the meeting. Each person will be granted up to three minutes to make his or her presentation. If requested, the Board President may grant additional time to individuals, circumstances permitting.
3. "Presentations from the Floor" is a portion of the meeting set aside for members of the audience to raise issues that are not specifically on the agenda. These presentations are limited to three minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Due to public meeting laws, the Board can only listen to your issue/concern/comment, and cannot respond or take action. The Board may, however, give direction to staff to respond to your concern.

4. With regard to the items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three minutes. Following a presentation on an agenda item by staff, committees, or the public to the Board, the President will recognize members of the public who have submitted a "Request to Speak" on that agenda item. This period precedes Board discussion and deliberation.
5. Formal presentations to the Board by members of the public may be scheduled in advance by notifying the President and/or Executive Director (ED) in writing two weeks prior to the next regularly scheduled Board meeting. The President and/or ED shall determine whether the community member request is or is not an item directly related to school business prior to it being placed on the agenda. No community-requested item shall be placed on the agenda if it is repetitive of a previous item that had been placed on the agenda and considered by the Board. Scheduled formal presentations shall not exceed 15 minutes in duration.

In addition to the above, any Board member may ask a member of the public to answer brief questions or make comments on an agenda item under discussion in order to gather information before deliberating on a decision. Furthermore, in order to permit adequate time for public comment prior to any decisions being made, whenever practical, new items are initially placed on the agenda for discussion. If a decision is required in this area, the topic or issue will be agendized as an action item for the following month.

**A. Call to Order and Attendance**

6:30 PM

Meeting is called to order by the Board President at \_\_\_\_\_7:09\_\_\_\_\_

<u>Board Members</u>	Present	Absent
Jennifer Afdahl Rice (Community Member)	__8:47__	_____
Daniel Chesmore (Community Member)	__x__	_____
Brendan Doherty (Community Member)	_____	__x__
Gretchen Finer (Community Member)	__x__	_____
Janasha Higgins (Community Member)	__x__	_____
Ryan Kelley-Cahill (Learner)	__8:00__	_____
Fathia Macauley (Community Member)	_____	__x__
Alphonso Mance (Vice President)	__709__	_____
Lisa Maxwell (President)	__x__	_____
Jim Nations (Secretary)	__645__	_____
Lyan Pernala (Community Member)	_____	__x__
Will Robison (Treasurer)	__x__	_____
Xavier Sanders (Learner)	_____	__x__
Michael Williams	__x__	_____

\* Identification of the Facilitator/Staff Representative(s) attending tonight's meeting: \_\_\_\_\_

**B. Public Comments on closed session topics:**

7:10 PM

The Board reserves the right to limit the time for public comments to 10 minutes.

**C. Adjourn to closed session:** \_\_\_\_\_

7:11 PM

1. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:  
Conference with Labor Negotiator  
Employee organization: California Teachers Association

2. Board discussion of confidential pupil issue related to the provision of special education services in Student Case No. ACLC 2015-16A

Motion to Approve ADR pertaining to special education matter.

Motioned by Daniel, Seconded by Al for Board approval and guidance in proceedings relating to special education.

Unanimous Approval: Will, Janasha, Lisa, Al, Daniel, Gretchen, Mike, Jim

3. With respect to every item of business to be discussed in closed session pursuant to Section 54957: Public Employee Performance Evaluation  
Title: Executive Director  
Title: Lead Facilitators

4. With respect to every item of business to be discussed in closed session pursuant to Section 54957: Public Employee Discipline/Dismissal/Release

**D. Reconvene public session**

7:57 PM

Announcement of action(s) taken in closed session and the vote of every member regarding these actions.

The following information was shared with the public at this time:

Motion to Approve ADR pertaining to special education matter.

Motioned by Daniel, Seconded by Al for Board approval and guidance in proceedings relating to special education.

Unanimous Approval: Will, Janasha, Lisa, Al, Daniel, Gretchen, Mike, Jim

**E. Review and Approval of Agenda**

Motioned by Al, Seconded by Will

Unanimous Approval: Will, Janasha, Lisa, Al, Daniel, Gretchen, Mike, Jim

**F. Board announcements and/or future agenda item suggestions**

**G. Presentations from the floor**

7:58 PM

PRESENTATIONS FROM THE FLOOR - At this time any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation to the Board of Directors.

PRESENTATION ON AGENDA ITEMS - Any person wishing to speak to any item on the agenda will be granted three minutes to make a presentation prior to the start of the agenda item discussion.

**H. Financial Presentations**

8:00 PM

1. ACLC Financial Update - EdTec
2. Nea Financial Update - EdTec

Refer to public documents on the CLCS Board page for these reports.

## I. Reports from Administration

Refer to public documents on the CLCS Board page for each of the below reports.

1. Nea Lead Facilitator Report - Annalisa Moore 8:16 PM
2. ACLC Lead Facilitator Report - David Hoopes
3. Chief Operating Officer Report - Theresa Quigley
4. Special Education Director - Katie Matheson
5. Marketing, Admissions and Technology Director - Bara Waters
6. Executive Director Report – Patti Wilczek

## J. Consent Agenda

8:56 PM

June and July Minutes require further revision. These will be brought back in October for approval.

Motion made by Lisa to approve all remaining items at once, Seconded by Al.

Approval: Janasha, Lisa, Al, Daniel, Gretchen, Mike, Jim

Abstain: Will

1. Approval of June 2015 Board Meeting Minutes
2. Approval of July CLCS Special Board Meeting Minutes
3. Approval of August 27, 2015 CLCS Board Meeting Minutes
4. Approval of August 30, 2015 CLCS Board Retreat Minutes

## K. Action Items

8:59 PM

1. Approval of Memorandum of Understanding with AUSD

Motion by Mike, Seconded Jennifer

Unanimous Approval: Jennifer, Will, Janasha, Lisa, Al, Daniel, Gretchen, Mike, Jim

2. Approval of Title I Parent Involvement Policy

Motion by Lisa, Seconded by Al

Unanimous Approval: Jennifer, Will, Janasha, Lisa, Al, Daniel, Gretchen, Mike, Jim

3. Approval of Independent Educational Evaluation Policy

Motion by Ryan, Seconded by Al

Unanimous Approval: Jennifer, Will, Janasha, Lisa, Al, Daniel, Gretchen, Mike, Jim

4. Approval of CLCS Board Resolution: 2014-15 Special Education Income Re-Allocation

Motion by Jenn, Seconded by Daniel

Unanimous Approval: Jennifer, Will, Janasha, Lisa, Al, Daniel, Gretchen, Mike, Jim

## L. Discussion Items

9:13 PM

1. Nomination of Board member for Parliamentarian

Board noted that Lyan has volunteered to serve in this role. There will be a vote to approve this appointment next month.

2. CLCS Board Recruitment and Development

Ryan and Daniel are in conversation about board vacancies that will occur at the end of the 15-16 year.

3. CLCS “Board Corner” for ACLC and Nea Newsletters

Nothing to report this month.

4. Review of CLCS Board strategic goals from Board Retreat

Gretchen briefly reviewed goals created as result of SWOT analysis.

## M. Reconvene Closed Session (**only if needed to address the closed session**)

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items as identified in Section C above)

**N. Reconvene public session**

10:00 PM

Announcement of action(s) taken in closed session and the vote of every member regarding these actions.

**Adjournment**

10:21 PM

Next regular meeting is scheduled for 6:30PM on October 22, 2015, to be held in Nea's Tree, located at 1900 Third Street, Alameda CA 94501.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Board of Directors' presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that consistent with the requirements of the *Bagley-Keene Open Meeting Act*, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Board of Directors may request assistance by contacting Community Learning Center School, Inc., 1900 Third Street, Alameda, CA 94501, phone (510) 263-9266.

FOR MORE INFORMATION

For more information concerning this agenda or for materials pertaining to the board meeting, please contact Community Learning Center Schools, Inc., 1900 Third Street, Alameda, CA 94501, phone (510)263-9266, during school hours.