



Community Learning Center Schools, Inc.

a Non-profit Public Benefit Corporation Operating

Nea Community Learning Center & Alameda Community Learning Center

Board of Directors' Planning and Organizational Meeting Agenda

January 17, 2013 - 6:30 PM

This meeting will be held at Nea Lower Village, Poggi St. and Buena Vista Ave., Alameda, CA 94501

- | 1. | Public Session | 6:30 PM | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|---|----------------------|---------|--------|------------------------|-------|-------|---------------------------|-------|-------|-------------------------|-------|-------|---------------------------------|-------|-------|------------------------------------|-------|-------|--------------------------------------|-------|-------|-----------------------------|-------|-------|-----------------------------------|-------|-------|----------------------------------|-------|-------|----------------------------------|-------|-------|----------------------------------|-------|-------|---------------------------------------|-------|-------|-------------------------------------|-------|-------|--------------------------------|-------|-------|---------------------------------|-------|-------|--|-------|-------|--------------------------------|-------|-------|--|
| | a. Call to Order & Attendance
Meeting is called to order by the Board President at _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;"><u>Board Members</u></th> <th style="text-align: center; border-bottom: 1px solid black;">Present</th> <th style="text-align: center; border-bottom: 1px solid black;">Absent</th> </tr> </thead> <tbody> <tr><td>Joan Uhler (President)</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr> <tr><td>Jennifer Rice (Treasurer)</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr> <tr><td>Jim Nations (Secretary)</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr> <tr><td>Paul Bentz (Executive Director)</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr> <tr><td>Maafi Gueye (Nea Lead Facilitator)</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr> <tr><td>David Hoopes (ACLC Lead Facilitator)</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr> <tr><td>Nhi Chau (Community Member)</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr> <tr><td>Robert Cassard (Community Member)</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr> <tr><td>David Teeters (Community Member)</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr> <tr><td>Nzingha Dugas (Community Member)</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr> <tr><td>Hameed Abassi (Community Member)</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr> <tr><td>Carlton Grizzle (ACLC Representative)</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr> <tr><td>Soren Tjernell (Nea Representative)</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr> <tr><td>Hugh Morgan (Community Member)</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr> <tr><td>Lowry Fenton (Community Member)</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr> <tr><td>Camila Guiza-Chavez (Community Member)</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr> <tr><td>Sam Felsing (Community Member)</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr> </tbody> </table> | <u>Board Members</u> | Present | Absent | Joan Uhler (President) | _____ | _____ | Jennifer Rice (Treasurer) | _____ | _____ | Jim Nations (Secretary) | _____ | _____ | Paul Bentz (Executive Director) | _____ | _____ | Maafi Gueye (Nea Lead Facilitator) | _____ | _____ | David Hoopes (ACLC Lead Facilitator) | _____ | _____ | Nhi Chau (Community Member) | _____ | _____ | Robert Cassard (Community Member) | _____ | _____ | David Teeters (Community Member) | _____ | _____ | Nzingha Dugas (Community Member) | _____ | _____ | Hameed Abassi (Community Member) | _____ | _____ | Carlton Grizzle (ACLC Representative) | _____ | _____ | Soren Tjernell (Nea Representative) | _____ | _____ | Hugh Morgan (Community Member) | _____ | _____ | Lowry Fenton (Community Member) | _____ | _____ | Camila Guiza-Chavez (Community Member) | _____ | _____ | Sam Felsing (Community Member) | _____ | _____ | |
| <u>Board Members</u> | Present | Absent | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Joan Uhler (President) | _____ | _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Jennifer Rice (Treasurer) | _____ | _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Jim Nations (Secretary) | _____ | _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Paul Bentz (Executive Director) | _____ | _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Maafi Gueye (Nea Lead Facilitator) | _____ | _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| David Hoopes (ACLC Lead Facilitator) | _____ | _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Nhi Chau (Community Member) | _____ | _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Robert Cassard (Community Member) | _____ | _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| David Teeters (Community Member) | _____ | _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Nzingha Dugas (Community Member) | _____ | _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Hameed Abassi (Community Member) | _____ | _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Carlton Grizzle (ACLC Representative) | _____ | _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Soren Tjernell (Nea Representative) | _____ | _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Hugh Morgan (Community Member) | _____ | _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Lowry Fenton (Community Member) | _____ | _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Camila Guiza-Chavez (Community Member) | _____ | _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Sam Felsing (Community Member) | _____ | _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | a. Review and Approval of Agenda | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2. | Presentations from the floor | 6:35 PM | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | PRESENTATIONS FROM THE FLOOR - At this time any person wishing to speak to any item <u>not</u> on the agenda will be granted three minutes to make a presentation to the Board of Directors.
PRESENTATION ON AGENDA ITEMS - Any person wishing to speak to any item on the agenda will be granted three minutes to make a presentation prior to the start of the agenda item discussion. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3. | Nea Lead Facilitator Report - Maafi Gueye | 6:40 PM | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4. | ACLC Lead Facilitator Report - David Hoopes | 6:50 PM | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5. | Executive Director's Report - Paul Bentz | 7:00 PM | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 6. | Consent Agenda | 7:10 PM | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | a. Approval of December 20, 2012 Meeting Minutes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7. | Action Items | 7:15 PM | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

- a. Approval of Executive Director Job Description
- b. Approval of revised Nea budget to include \$17,000 for 0.5 FTE Math Facilitator (Maafi)
- c. Approval of Resolution on "Spending of CLCS Direct Donations" (Hugh)

8. Discussion and Reports

7:45 PM

- a. Financial Presentations
 - i. ACLC Financial Update - EdTec
 - ii. Nea Financial Update - EdTec
- b. Task Group Reports
 - iii. Finance
 - iv. ED Selection
 - v. Facilities
 - vi. Communications/Public Relations
 - vii. Strategic Planning
 - viii. Governance/Oversight
 - ix. Board Recruitment and Development
 - x. Fund Development
 - xi. Executive

Adjournment

8:30 PM

Next regular meeting is scheduled for February 21, 2013 at
ACLC, 210 Central Ave. #603, Alameda, CA

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Board of Directors' presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that consistent with the requirements of the *Bagley-Keene Open Meeting Act*, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Board of Directors may request assistance by contacting Community Learning Center School, Inc., 210 Central Ave. #603, Alameda, CA 94501, phone (510) 263-9266, fax (510) 995-8910.

FOR MORE INFORMATION

For more information concerning this agenda or for materials pertaining to the board meeting, please contact Community Learning Center Schools, Inc., 210 Central Ave. #603, Alameda, CA 94501, phone (510)263-9266, fax (510) 995-8910, during school hours.